



# Hawker Brownlow Professional Learning 16<sup>th</sup> September 2013



**Pullman and Mercure Melbourne Albert Park, Melbourne, Located at 65 Queens Road, Melbourne VIC 3004**

Make your accommodation booking by:

**PHONE**            Call 1800 633 888 and **Quote** Hawker Brownlow Professional Learning

**FAX / EMAIL**    Alternatively, please complete this form and fax or email it directly to the Hotel Via:

**Fax:** 03 9510 5795 or **Email:** [h8788@accor.com](mailto:h8788@accor.com)

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Post Code: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Company Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Booking Details:**

Arrival Date: \_\_\_\_/\_\_\_\_/2013      Departure Date: \_\_\_\_/\_\_\_\_/2013      Total nights: \_\_\_\_\_

Number of Adults: \_\_\_\_\_ Number of Children: \_\_\_\_\_ Special Requests: Twin/Cot/Extra Bed: \_\_\_\_\_

Second Guest Name (if applicable): \_\_\_\_\_

**Rates and Room Types: (please tick)** Rates are inclusive of GST. Room types are subject to availability.

- Mercure King / Twin Room - \$150.00** per night, accommodation only
- Pullman King / Twin Room - \$190.00** per night, accommodation only
- Buffet Breakfast - \$25.00** per person per day (when pre booked at time of reservation)

Rooms are subject to availability and once the standard room type is sold, charges apply for upgraded room types. Pullman and Mercure Albert Park are non-smoking Hotels. Check-in is from 2.00pm and check-out is at 11.00am. Parking is available from \$16.00 per day/per exit for Self Park or for \$31 per day for Valet Service.

**Payment Method: (please tick)**

- Guest will pay own account
- Third Party to take care of charges (A Credit Card Authorisation form to be completed and sent to the Hotel directly). Please note if this written authorisation is not received, the Guest will be required to settle their own account.

**Credit Card Details:** A credit card number is required to guarantee the booking. Cancellations received **within 48 hours** of arrival will be subject to a cancellation fee equal to the first nights accommodation charge per booking cancelled. Please note that a credit card will be required on check-in as pre-authorisation for accommodation and incidental charges.

Credit Card Type: \_\_\_\_\_ Credit Card Number: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_ Card Holders Name: \_\_\_\_\_

All reservations and room type requests are subject to availability at the time of booking. Your reservation will be confirmed to you within 48 hours of receipt. If not, please do not hesitate to contact the hotel directly.

**Hotel Use Only**

Confirmation Number: ..... Date: ..... Signed: .....