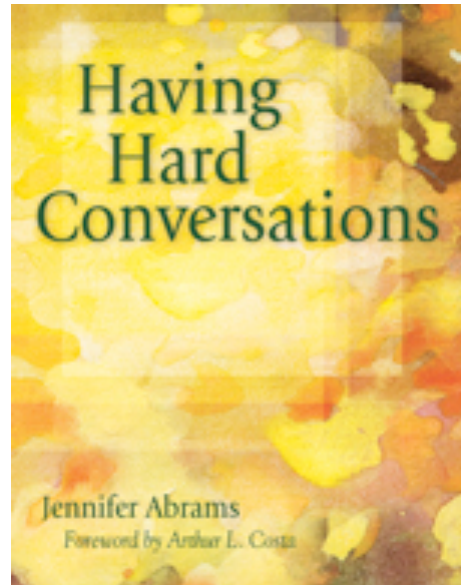


Having Hard Conversations

Author(s): Jennifer Abrams

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Summary:

For many educators, confronting a colleague about a work-related issue can be a daunting matter. This insightful book helps educators speak with clarity and courage to directly address difficult situations within their schools.

Having Hard Conversations provides an interactive, personal approach to mastering the art of challenging conversations. The author's step-by-step strategy addresses a wide range of situations, including communication with supervisees, peers and supervisors.

Emphasising that initiative and preparation are the keys to a successful conversation, this resource includes:

- thought-provoking questions and first-person accounts that help educators become more self-aware, effective communicators
- advice on overcoming personal hesitation about expressing concerns
- guidance on identifying goals for the conversation and choosing the best "what-where-and-when" for a productive discussion
- sample scripts and practical tools to help educators prepare for the conversation

By addressing important issues directly and professionally, educators can find self-empowerment and promote an open, healthy school environment.

Supporting Resources:

- *Talk About Teaching!: Leading Professional Conversations* (CO5494)
- *Coaching Conversations* (CO6262)
- *The Principal as Leader of Challenging Conversations* (CO3931)

**Hawker Brownlow**
EDUCATION
PO Box 580
Moorabbin VIC 3189
Tel: +61 3 8558 2444
Fax: +61 3 8558 2400
Web: www.hbe.com.au
Email: orders@hbe.com.au