

TABLE OF CONTENTS

User Guide

Technical Information

Installation	5
For Optimum Performance	6
System Requirements	6

Getting Started

Starting <i>PostCards</i> [™]	7
Signing In	7
Quick Tour	8
Main Menu	9
Touring a Country	10
Exploring Topics	11
Tour Map	13
Globe Navigators	14
Travel Log	15
Mail Room	17

Teacher Options

Options	20
Class Management	20
General Settings	21
Class Info	22
Ideas for Writing	23
Travel Logs	24
Tour Maps	25
Mail	26

Tips for Troubleshooting 27

Instructor Guide

Teaching Writing Through *PostCards*[™]

Text Structures and the Writing Process	29
Introducing Text Structures	31
Text Structures and the Postcard Writing Assignment	34
Exploring <i>PostCards</i> [™]	36
Practising and Extending <i>PostCards</i> [™]	39

The Study of Society and

<i>PostCards</i> [™]	45
---	----

School-Home Connection	47
---	----

Reproducibles

Reproducible 1: <i>PostCards</i> [™] Ready- Reference Guide	49
Reproducible 2: The Writing Process	50
Reproducible 3: Descriptive Sample Postcard	51
Reproducible 4: Persuasive Sample Postcard	52
Reproducible 5: Compare/Contrast Sample Postcard	53
Reproducible 6: Narrative Sample Postcard	54
Reproducible 7: Descriptive Postcard Scaffold	55
Reproducible 8: Persuasive Postcard Scaffold	56
Reproducible 9: Compare/Contrast Postcard Scaffold	57
Reproducible 10: Narrative Postcard Scaffold	58
Reproducible 11: Note-taking from Screens	59
Reproducible 12: Editor's Comments	60
Reproducible 13: Writer's Response	61
Reproducible 14: Descriptive Essay Model	62
Reproducible 15: Persuasive Essay Model	63
Reproducible 16: Compare/Contrast Essay Model	64
Reproducible 17: Narrative Essay Model	65
Reproducible 18: Prewriting Plan (PWP) Descriptive Essay	66
Reproducible 19: Prewriting Plan (PWP) Persuasive Essay	67
Reproducible 20: Prewriting Plan (PWP) Compare/Contrast Essay	68
Reproducible 21: Prewriting Plan (PWP) Narrative Essay	69
Reproducible 22: Story Structure	70
Reproducible 23: Writing a Research Report	71
Reproducible 24: Parent Interview	72

Internet and More

Internet Connect	73
Index	79

THE STUDY OF SOCIETY AND Postcards™

CSF: Place and Space, Time Continuity and Change

If your study of society curriculum for years 5–8 touches upon the study of world geography, world cultures, regions, Mexico, Ghana, Japan, or Turkey, you will find *PostCards* a valuable addition. As students travel through Mexico, Ghana, Japan, and Turkey via the *PostCards* CD-ROM, they will see concepts associated with Study of Society come to life. *PostCards* has been designed to teach students how to write using SOSE content. SOSE specialists who are team teaching with an English teacher will find this approach especially rewarding. The following list of the topic titles in *PostCards* will give you an idea of the possible scope of student explorations within the program.

Topic Lists for PostCards

Mexico	Ghana	Japan	Turkey
<i>Adventures of the Past</i>	<i>Adventures of the Past</i>	<i>Adventures of the Past</i>	<i>Adventures of the Past</i>
The Olmec	People Who Settled		Early Anatolians
The Maya	Ghana	Ancient Ancestors	Troy
The Aztec	West African Kingdoms	The Golden Age	Ephesus
Invaders from Spain	to the North	The Age of the	The Byzantine
Freedom for Mexico	Europeans Arrive	Warrior	Empire
The Road to	British Colonisation	The Opening of Japan	The Ottoman Empire
Democracy	Return to Self-Rule	The Meiji Period	Mustafa Kemal
Mexico Today	Ghana Today	Hirohito	Atatürk
		Japan Today	Turkey Today
<i>Slice of Life</i>	<i>Slice of Life</i>	<i>Slice of Life</i>	<i>Slice of Life</i>
A Way to Build	A Way to Build	It's the Law	It's the Law
Artistic Expressions	Artistic Expressions	A Way to Build	A Way to Build
Beliefs to Share	Beliefs to Share	Artistic Expressions	Artistic Expressions
Celebrations and	Celebrations and	Stories to Tell	Stories to Tell
Festivals	Festivals	Beliefs to Share	Beliefs to Share
Stories to Tell	Myths and Music	Everyday Events	Everyday Events
Everyday Events	Everyday Events	People Today	People Today
People Today	People Today		
<i>Places to Explore</i>	<i>Places to Explore</i>	<i>Places to Explore</i>	<i>Places to Explore</i>
Northwestern	Waterways	Tokyo	Cappadocia
Deserts and Coasts	The Fortified	Kyoto	The Black Sea
Central Mexico	Southern Coast	Nagasaki	The Mediterranean
Along the Gulf Coast	Regions North of the	The Sea of Japan	Sea
to the Yucatán	Coast	Mount Fuji	Ankara
The Southern Coast	Accra—The Capital		Istanbul
and Highlands	Kumase—The Asante		
Mexico City	Center		

The content of the CD-ROM tours of Mexico, Ghana, Japan, and Turkey is not only visually and aurally rich, but it correlates to the themes that form the framework of the Study of Society standards. The chart on page 46 shows how these themes are incorporated into the *PostCards* program.

Ten Thematic Strands in Social Studies

	Culture	Time, Continuity, and Change	Place and Space	Natural and Social Systems	Resources
Japan					
Adventures of the Past	x	x	x	x	x
Slice of Life	x		x	x	
Places to Explore		x	x		
Mexico					
Adventures of the Past		x	x	x	x
Slice of Life	x		x	x	x
Places to Explore		x	x		
Turkey					
Adventures of the Past		x	x	x	x
Slice of Life	x		x	x	x
Places to Explore		x	x		
Ghana					
Adventures of the Past		x	x	x	x
Slice of Life	x		x	x	x
Places to Explore		x	x		

There are features in the *PostCards*™ CD-ROM that those teaching Study of Society will find particularly useful.

A miniatlas and an almanac for each country are found at Maps, Facts & Figures on the Places to Explore tour. Here students will find valuable statistical information and opportunities to practise their map-reading skills on the different types of maps (population, physical, political, and topographical) provided. These maps are also in the *PostCards* Clip Art Library and can be copied for student reports.

PostCards is rich in photographs that make each country come alive. They can be used to help students learn to identify and compare features in photographs.

PostCards also contains four short videos. A video of life in each country is found at An Inside Look on the Slice of Life tour.