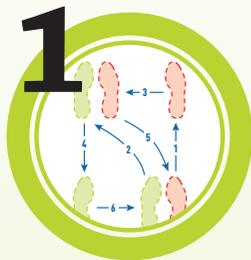## BRIGANCE
EARLY CHILDHOOD

10 Tips for Planning Successful Screenings

It is important to plan ahead for screening. Proper planning can save time and make the screening process effective, valid, and enjoyable.

1 Practice

Practice ensures a smooth flow to screening each child. Become familiar with the directions and scoring procedures so you can focus all your attention on the child.

2 Eliminate distractions

Choose a screening environment that will be free of background noises and disturbances, and remove any materials that may distract the child. Make sure there is enough seating and that the space is well lit.

DO NOT DISTURB

3 Communicate with parents

Parental support can help make the screening process much smoother. Inform parents of when their child will be screened so they can ensure their child gets a good night's sleep, eats breakfast, and comes to school prepared.

4 Screen in the mornings

Screenings that occur earlier in the day typically yield more accurate results. Young children require more rest than adults, and screening in the morning reduces the chance that the child will be tired.

5 Consider external factors

Factors such as illness and mood can contribute to a child's performance, so use your best judgment as to whether the child should be screened on a particular day, and consider rescheduling if necessary.

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6 Use the available free tools

Determining a child's rounded chronological age by hand is time-consuming and prone to error, especially if you are screening a number of children. With **BRIGANCE®'s free chronological age calculator**, simply enter the child's birth date and date of screening, and you're done! **Find it in the "Free Tools" section at BRIGANCE.com.**

7 Select the correct materials

After determining the child's chronological age, make sure you have the correct Screens III manual(s) and Data Sheet(s) for all children you will be screening. Use the following chart to help. *(NOTE: only most recent editions of the Screens are pictured below.)*

Chronological Age	Manual	Pages	Data Sheet
0 – 11 mos	BRIGANCE Early Childhood Screen III 0–35 months	pp.1–18	**I** Infant
12 – 23 mos		pp.19–39	**T** Toddler
2 yr 0 mos – 2 yr 11 mos		pp. 40–54	**2** Two-Year-Old
3 yr 0 mos – 3 yr 11 mos	BRIGANCE Early Childhood Screen III 3–5 years	pp. 1–16	**3** Three-Year-Old
4 yr 0 mos – 4 yr 11 mos		pp. 17–35	**4** Four-Year-Old
5 yr 0 mos – 5 yr 11 mos *You may use EITHER the 3–5 years Screen OR the K & 1 Screen for children of this age.*		pp. 36–58	**5** Five-Year-Old
	BRIGANCE Early Childhood Screen III K & 1	pp.1–23	**K** Kindergarten
6 yr 0 mos – 6 yr 11 mos		pp. 24–41	**1** First Grade

8 Organize additional materials

Gathering all required materials before screening will reduce the possibility of having to interrupt the screening. Use the following chart to help you get organized.

Chronological Age	Additional materials
0 mos – 2 yr 11 mos	• The Screens III Accessories Kit • A timer or a watch with a second hand • Blank sheets of paper (to cover distracting items)
3 yr 0 mos – 6 yr 11 mos	• A pencil for the child • The blocks and shapes that came with the Screens III • A timer or a watch with a second hand • A copy of each child page to record the child's written/drawn responses • Blank sheets of paper (to cover distracting items)

9 Record the child's personal data BEFORE the screening

Filling in information such as the child's name, caregivers' names, address, age, and screening date before actually sitting down with the child allows you to focus your attention during the session on observing the child and on effectively administering the assessments.

10 Identify accommodations

Be aware of cultural and language differences that may affect the child's score. Make adjustments in the sequencing of skills or in the screening procedures to accommodate the needs of the child.

Now you're ready to screen!

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